

Technical Assessment Grid of Offers

Section	3900	Project Short Title	Elaboration of the Institutional communication strategy of the Parliament of Georgia	Date	22.07.2022
AV				PN	20.2247.3-001.00 P84
Assessor				VN	VN 83423496
Version	Overall assessment				

(1) Criteria	(2) Weighting in %	(3) points (max.10)	(4) assessment (2)x(3)	(3) points (max.10)	(4) assessment (2)x(3)	(3) points (max.10)	(4) assessment (2)x(3)	(3) points (max.10)	(4) assessment (2)x(3)	(3) points (max.10)	(4) assessment (2)x(3)
1. Appropriateness of suggested concept and work plan											
1.1 Interpretation of objectives	5										
1.2 Strategy (technical concept/alternative concepts)	15										
1.3 Implementation methods: Management of processes, Cooperation, Steering structure, Learning and Innovation	10										
1.4 Work schedule and time schedule											
1.5 Monitoring and evaluation concept (as part of L+I)											
Total 1.	30										
2. Technical backstopping / Knowledge Management											
2.1 Staff and backstopping conception (as part of the steering structure))											
2.2 Knowledge and information management (as part of L+I)											
Total 2.	0										
3. Consideration of local resources											
4. Qualification of proposed staff											
4.1 Expert 1:											
4.1.1 General qualification											
- Education	5										
- professional experience	10										
4.1.2 Specific qualification											
- special field											
at least 7 years of experience in implementing similar projects in the field of institutional strategic communication, public administration and/or parliamentary	10										
- management experience	5										
- ability to work in a team											
4.1.3 Regional experience / Knowledge of country											
state country / region											
4.1.4 Language skills											
English	5										
Subtotal 4.1	35										

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4.2 Expert 2:											
4.2.1 General qualification											
- training											
- professional experience											
4.2.2 Specific qualification											
- special field											
state field											
- management experience											
- ability to work in a team											
4.2.3 Regional experience / Knowledge of country											
state country / region											
4.2.4 Language skills											
state language											
Subtotal 4.2	0										
4.3 Expert 3:											
4.3.1 General qualification											
- training											
- professional experience											
4.3.2 Specific qualification											
- special field											
state field											
- management experience											
- ability to work in a team											
4.3.3 Regional experience / Knowledge of country											
state country / region											
4.3.4 Language skills											
state language											
Subtotal 4.3	0										

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4.4 Expert 4:											
4.4.1 General qualification											
- training											
- professional experience											
4.4.2 Specific qualification											
- special field											
state field											
- management experience											
- ability to work in a team											
4.4.3 Regional experience / Knowledge of country											
state country / region											
4.4.4 Language skills											
state language											
Subtotal 4.4	0										
4.5 Pool of experts 1:											
4.5.1 General qualification											
- Education	5										
- professional experience	5										
4.5.2 Specific qualification											
- special field											
at least 5 years of experience in the field of institutional-organizational processes, institutional strategic communication, public administration and parliamentary activities.	10										
- management experience											
- ability to work in a team											
4.5.3 Regional experience / Knowledge of country											
4.5.4 Language skills											
English	5										
Subtotal 4.5	25										

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4.6 Pool of experts 2:											
4.6.1 General qualification											
- training											
- professional experience											
4.6.2 Specific qualification											
- special field											
state field											
- management experience											
- ability to work in a team											
4.6.3 Regional experience / Knowledge of country											
state country / region											
4.6.4 Language skills											
state language											
Subtotal 4.6	0										
4.7 Composition of the team	10										
Total 4.	70										
Grand Total 1. – 4.	100										
Assessment in % place			0		0		0		0		0
5. Special advantages / risks (see extra page)											
place											

I hereby declare that I conducted this evaluation independently and to the best of my knowledge and belief. I will treat the information confidentially and not pass on any particulars of the on-going evaluation procedure.

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Date, signature